

CONTENT AREA

2015 Dependent Eligibility Audit

ANNOUNCEMENT

On April 1, 2015, the ADOA Human Resources Division–Benefit Services will kick off the 2015 Dependent Eligibility Audit.

A random sample of active members, retirees, and COBRA participants with dependents were selected for audit. A letter will be mailed to the auditees on April 1, 2015 requesting dependent information/verification as indicated below. The deadline to submit the requested documentation is June 5, 2015.

Dependent Type	Acceptable Documentation
Spouse	Marriage certificate with marriage license and/or a divorce decree, if applicable.
Dependent Child	Birth certificate, adoption papers, court guardianship, or certificate of marriage establishing the relationship of a stepchild.
Disabled Child (over the age of 26)	Proof of dependent child status, as shown above and SSA/SSI documentation indicating disability and date of determination of disability or form provided to insurance network, completed by the member and signed by a physician.

If these members contact you with questions, please refer them to Audit Services using the contact information below.

Thank you.

Audit Services | Benefit Services | Human Resources Division
Arizona Department of Administration
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ISSUED

March 27, 2015